

MONTGOMERY SOIL CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
June 10, 2022

The regular monthly meeting of the Board of Supervisors, Montgomery Soil Conservation District (MSCD) was held in-person at 18410 Muncaster Road, Derwood, MD and remotely on the GoToMeeting virtual platform on Friday, June 10, 2022.

People Present:

Robert Butz, Chair  
Robert Butts, Vice Chair  
Tim McGrath, Treasurer  
Linda Lewis, Supervisor  
Doug Tregoning, Supervisor  
Joe Lehman, Associate Supervisor  
Chris Miller, Associate Supervisor  
Adam Lyons, MDA  
Jeremy Criss, Director OAG  
Mike Scheffel, OAG  
Kelly Nichols, Extension  
Natalia Salazar, Extension  
Sam Engler, District Conservationist (NRCS)  
John Zawitoski, District Manager (MSCD)  
Ibraheem Jastaniah, MDA  
Kathleen Sigwart, MDA  
Karen Walker, Office Service Coordinator (MSCD)

John Zawitoski, the District Manager recognized that we had a quorum and noted that Kelly Nichols an agency presenter was available, but she has another meeting to attend and suggested that she present first. The Vice Chairman Robert Butts called the meeting to order at 9:00 am.

**Agency Reports:**

**Extension** – Kelly Nichols - U of MD Extension thanked John for giving her the opportunity to go first and noted that she was excited to meet in-person and that she and Natalia have been doing field work and she wanted to provide a couple Extension updates. The first update was in reference to 4-H open positions, and she shared the job description for Alga's position has been posted and if anyone was interested to let them know. In addition, the job description for the position that was held by Santana Mays will be posted soon. She noted there are 2 other administrative positions that will be open soon as well. John then introduced Natalia Salazar the Nutrient Management Advisor from Extension who also attended the meeting. Natalia said she was happy to meet in-person, she felt she knows everyone and provided a brief introduction. After her introduction, John shared 80% of the cover crop participants have nutrient management certifications that will be expiring soon. John is concerned because having a current nutrient management certification is a program requirement and the program sign up starts in July. John noted that current nutrient management certification must be uploaded for the program by July 18, 2022. John said that he would provide the list to Natalia, and she commented she wanted everyone to be eligible to participate in the cover crop program. The Chairman, Robert Butz joined the meeting late and noted that he had computer connection problems and inquired about the Nutrient Management Certification form. John provided details on the form and Adam shared he put the link

for the form in the GoToMeeting chat box. Both John and Natalia addressed Jeremy's questions on the nutrient management certification forms and program requirements. Adam Lyon Patuxent Area Coordinator presented his agency report next.

**MDA-** Adam noted that Avian Influenza (AI) outbreak is winding down and Byron Petrauskas has returned to headquarters full time. Byron will continue to monitor AI conditions about one day per a week, but a plan moving forward is to develop an AI taskforce to address any future outbreaks. It is anticipated that AI will return in the fall and having the taskforce MDA can respond quickly. This week MDA hosted two trainings: Conservation Tracker and Resource Improvement, which both went well. Adam also mentioned Kathleen Sigwart, the new hire, attended the training. Adam shared that Resource Improvements are important for us to identify as they are low hanging fruit that can help achieve the WIP credits. Adam will be working with staff on identifying resource improvements and he provided a reminder the MACS 30% cost overage has been extended from June 30<sup>th</sup> to December 31<sup>st</sup> of this year and hopefully some MACS projects can be installed before the year end. He also shared the cap for MACS capital projects has increased from \$50K to \$75K.

Adam provided updates on recruitment and noted the paperwork is in process at Human Resources and is hopeful these positions can be filled soon. Priority recruitment efforts will focus on filling vacant District Manager and Regional Coordinator positions in Western Maryland and other MDA program gap needs. Adam indicated that performance evaluations are coming up and he shared that there will be new updated MS22 positions descriptions that reflect the WIP Goals for each position and will be utilized during employee evaluations. He also shared that for State Technicians there is a new Tech Report Workbook that will be used as a measuring tool that will help provide a fairer assessment of the work performed by technical staff. He noted the workbook will reflect all work that has been done, not just what has been installed by farmers. MDA recognizes the complexity of the technician position and shared there are often unforeseen situations that can impact project installation.

Adam then shared information on the budget request and noted the MDA Operations Manager, Byron Petrauskas said due to time constraints the standard process will not be used this year. He suggested to help MDA, Districts could submit a proposed budget utilizing last FY's Budget Workbooks. He believed given budget constraints on the operating side; submittals should be similar (flat budget) to last year's submission. On the Trust Fund side, he indicated that Districts should incorporate a 3% COLA for administrative staff for the Chesapeake Bay Trust Fund. Adam also mentioned that MDA is cognitive of providing cost share for the Engineering Position and Practice Keeper Software for MSCD and this would likely take the form of an FY22 CBTF Budget Amendment, so that MDA could commit these funds as part of FY22.

Lastly, Adam informed the Board that he would be in the District Office on June 17<sup>th</sup>, to conduct 6-month probation reviews for both Ibraheem and Kathleen and to participate in the District's staff meeting.

After Adam presented his report, Jeremy Criss of OAG did not have a question but a comment for the record. Jeremy acknowledges MDA commitment to providing cost share funding and support for the engineering position. But due to recruitment and start time, FY23 1.0 FTE county appropriations for salary and fringe is not equivalent to the budgetary assumption of 1.0. Jeremy shared the position more than likely will not be filled until October and he would like to huddle up with John, Adam, Mike and Byron, if he is available, so they can be prepared and make sure everything is in place when the position is filled. Adam concurred with Jeremy and stated he is happy to meet with them on the matter. Having no other questions for Adam, the Chairman, invited Jeremy to present his report for OAG.

**OFFICE OF AGRICULTURE:** Jeremy Criss provided the report and noted the council met and adopted the capitol/operating budget on May 16<sup>th</sup> before they went on recess. OAG has researched and reviewed the council website for legislative agenda items before they take recess, and no new agenda items were listed for

the council or committee work sessions. Jeremy noted that OAG is tracking several legislative bills and that they want to stay on top of the septic bill. Jeremy did not want to see the council adopt legislation before taking recess. Although there have been no changes, OAG will continue to report on this bill as summarized below:

- **Bill 40-21- Individual Water Supply and Sewage Disposal Systems - Amendments (McCartney-Green)**. Jeremy noted that all Agricultural Groups opposed the Bill 40-21 during the November 30, 2021, Public Hearing. The Transportation and Environment- T&E Committee work session is still pending. The Council is working approved the CIP and Operating Budgets on May 26, 2022, that the Council is on recess until June 13, 2022. Jeremy commented that OAG continues to track this legislation.
- **Office of Legislative Oversight on the Status of TDRs and BLTs**  
The OAG staff and MNCPPC are working together to review and update the status on the use of both TDRs and BLTs. The OAG is encouraged by the MNCPPC responses regarding their preliminary findings. We are getting closer to the number of remaining TDRs in both the Sending Area=Agricultural Reserve Zone and the TDR Receiving Areas = Overlay Zones. We learned there were internal reports from 2012 and 2015 from MNCPPC to County Council that were never sent. We believe these reports show that no new TDR/BLT Receiving Areas had been recommended by the Planning Board. This finding helps to further demonstrate that the County has deemphasized the use of both TDRs and BLTs. Jeremy shared the history and background on how TDRs are calculated for a property and how many TDRs must be retained with the land for a landowner to exercise density rights. Jeremy mentioned that there are numerous properties in the Ag Reserve that still have some portion of their TDRs remaining. To determine the exact number will take MNCPPC some time to quantify but at least this exercise will help refine the numbers of TDRs still left to send. There was a question as to whether there was development occurring down county whereby TDRs could be utilized. Jeremy responded there is development occurring however competing uses such as parks, schools and MPDUs are receiving greater priority than TDR uses resulting in further diminished TDR capacity. Jeremy shared that Mike of OAG is working with the development review committee schedule and plans to meet with park and planning in two weeks and show clear demonstration of development opportunities going on down county that could have used the TDRs.
- **Rustic Roads Master Plan Update**  
The OAG is developing a power point presentation titled *“The Rustic Roads Through the Eyes of the Farmer”* that will feature pictures of Rustic Roads along with testimonials from farmers regarding their views of the Rustic Roads program and MCDOT maintenance and improvements. There are about 15 farmers that have responded so far. The APAB has prepared a very informative letter outlining the concerns the Board has with the Rustic Roads. The OAG remitted comments to the MNCPPC staff on the April 21, 2022, Planning Board Briefing document that contains recommendations minimizing drainage ditches along the Rustic Roads and it provides recommendations and guidelines for foliage and tree maintenance along Rustic Roads. The OAG remitted to the Planning staff the days and times for all the Agricultural organizations and as of now the Planning staff has only met with the Agricultural Preservation Advisory Board. Jeremy explained that considering the little success in response by MNCPPC to the meeting invitations from Soil Conservation, Farm Bureau and the Ag Advisory Board, Jeremy is going to have a side conversation with Patrick Butler, Division Chief for Planning Area 3. At the appropriate time all agriculture groups are going to have to raise the bar and participate in the Master Plan update. Incorporated into the minutes below are links to the Master Plan Update:

<https://montgomeryplanning.org/wp-content/uploads/2016/11/RusticRoadsFunctionalMasterPlan1996ocr300.pdf>

<https://montgomeryplanning.org/planning/transportation/highway-planning/rustic-roads/rustic-roads-master-plans/>

- **FY 23 Operating Budget for the OAG-**The OAG is working with the Office of Human Resources to fill Cathy Yingling's position. Jeremy shared that County Government has about 963 vacant positions to fill and many of them are in the Office of Human Resources. Because OHR is short staffed, all FY23 requested positions must be prioritized. Because Cathy Yingling's position addresses the building user needs, it was ranked the top position to be filled. Jackie is doing her best and is performing double duties. She is addressing the building needs and maintaining her normal responsibilities. Jackie, Mike, and Jeremy updated the position description for Cathy's vacant Administrative Specialist II position and prepared the job announcement.

Jeremy reported that on or about July 1<sup>st</sup>, the OAG will begin working with the Office of Human Resources to:

- a. Fill the BDS position that Kristin Fisher once held prior to 2010; and
- b. To fill the MSCD Engineering position.

The OAG is also working with Rick Walter, UM-Extension, on the following items:

1. Creating a contract for Alga Piechocinski. Jeremy noted the plan is to have Alga work under a contract on the fair and other 4-H program activities. However, a contract cannot be extended until she meets the 45 days of employment separation, which is almost completed. Once the 45 days of separation has been met, Alga will be eligible to sign the contract
2. Replacing Santana Mays, who is now working in Baltimore County Extension-4H. Santana will continue to help us in MC for the spring show, 4-H camps, and County Ag Fair to weigh in animals.
3. Replacing Linda Walters. Jeremy shared that Linda has provided official notice and Rick can begin the search for her replacement. Jeremy noted that he attended the Master Gardener's Spring picnic and took the liberty to acknowledge Linda for all the administrative support that she has provided for the Master Gardner's Program. He shared at the luncheon if anyone was interested in the position to contact him.

Updates on Extension Staff Changes:

Linda Walters, UM Extension-Master Gardeners, retiring July 2022

Rick Walter, UM-Extension Director retiring, October 2022

- **2022 Farm Tour-** The OAG will be sponsoring the 2022 Farm Tour that will be held on Saturday, July 23 and Sunday, July 24, 2022, featuring a total of 19 farms. The Brochure is at the print shop and should be available next week. This year's Farm Tour will feature a New APP: where visitors can download Visit Montgomery's Adventure Planner App to access a special farm tour digital passport.

### **Upcoming Meetings and Events:**

Montgomery Soil Conservation District-June 10, 2022; Agricultural Preservation Advisory Board-June 14, 2022; Agricultural Advisory Committee-June 21, 2022; Montgomery County Farm Bureau Board of Directors-July 5, 2022; Montgomery County Farm Tour-July 23 & 24, 2022; MCPS Summer Camps-August 2,3,4, 2022; Montgomery County Agricultural Fair-August 13-20, 2022; Agricultural Leaders Luncheon-August 15, 2022

After Jeremy presented his report, there was a question raised by Associate Supervisor, Chris Miller, inquired about the value that TDRs and asked if there is a market for them. Jeremy shared some history, noting that Pulte homes had purchased a 1000 TDRs to be used in the 10-mile creek in the Clarksburg area. However, the County Council determine that the area in Clarksburg could not be the receiving area for the TDRs. Pulte sued the county, and it took several years but Pulte lost the suit. Because Pulte was unable to use the TDRs, in December of last year they began selling the TDRs to NV homes and the TDR price is about \$14K.

### **SECRETARY/ TREASURER'S REPORT**

The Chairman shared that all the Supervisors received a copy of the minutes and asked if there were any questions or corrections for the minutes. Having no questions or corrections, a motion was made by Robert Butts and second by Linda Lewis and passed approving the May 10, 2022, Board of Supervisors Minutes.

Following the approval of the minutes, the Chairman invited Karen to address the financial report. Karen shared that both checkbook and bank statement have been reconciled and all funds have been properly accounted for. She noted that she is working on closing out the District's FY22 yearend expenses. Karen indicated that she has been coordinating with Jackie Arnold (OAG) to close out FY22 operating funds from the Water Quality Protection Charge (WQPC). On the State budget side, she informed the Board that she is trying to utilize MDA funds to finalize the supervisor's attendance to the MASCD Summer Meeting and noted hotel reservations have been made, but she needs to follow up with the Chairman and Linda on their specific meeting registration and other summer meeting needs.

One item Karen has asked Supervisors to consider, is a spending authority / approval for making arrangements for the 2022 Cooperators Dinner. John indicated the Board typically provides staff an initial spending authority of around \$6,000 to secure certain services. Karen indicated that she has contacted last year's caterer (Simply Fresh) to provide them the date and a cost estimate for providing food for this event. The Board directed staff to use their discretion in securing the services needed for the dinner and noted that if Simply Fresh estimate is unreasonable that we should get another quote. There was a suggestion of using food trucks for the event and this led to a lengthy discussion. The conclusion was to work with Amy Smith the event manager for Windridge and wait for the quote from Simply Fresh. This matter will be followed up in the August meeting.

After addressing the Cooperator Dinner, Karen noted she has prepared Commodity Cover Crop payments that is expensed from the WQPC Incentive Program. Next, she shared NACD has requested a donation for the summer meeting and noted that we have provided \$500 to MASCD for the meeting. John shared that the donation provided to MASCD was in line with the other districts donations and recommended not to honor NACDs request. The Chairman concurred with John's recommendation and requested a motion to file the financial report. A motion was made by Doug Tregoning and second by Linda Lewis and passed approving to file the May Financials.

### **District Activities Report and Program Update**

Sam Engler, District Conservationist presented the May Activities Report. Sam noted there are 2 new requests for assistance: Angel Cano and Jamie Dalal. Angel Cano's request is for a vegetable operation. John provided additional details on the Angel request and noted it is zoned agricultural but assessed residential. John said the property is about 25 acres off Cattail Road with no dwellings on the property. John noted the challenge will be the type of ag structures they intend to build would need to be permitted by the County. Mike Scheffel indicated that the OAG had some concerns about this property and believed the operator should prepare a business plan for the OAG to review and consider. Jeremy shared some of the OAG's history with this

landowner and have many challenges with their plans to use this property. Jeremy has worked with Natalia as an interpreter for Mr. Angel and there are still questions about his intended use of the property. Jeremy believes that until these questions are resolved, and Mr. Cano supplies his business plan to the OAG, he recommends that the MSCD not aid Mr. Angel, until all the concerns have been addressed on the use of the land.

The Chairman understands Jeremy's concern but wants to make sure the District is on solid ground if denial of services is the decision of the Board. Linda shared her knowledge of the property as it is across from her orchard. She expressed some concerns that the property is being used for field parties whereby an entrance fee is being charged. She suggested that Ag tourism may be the avenue they will try to pursue if a business plan is developed. Jeremy noted the property is residentially assessed and therefore Montgomery County Government does not consider it a farm. Because the property is not a farm, any agriculture uses will be looked at differently and permits will be required for building any ag structures. There was a lengthy discussion on the matter and Jeremy noted that it was not his intent to deny service for Mr. Cano but requesting that he provide a business plan that will outline the agricultural use for the property, ag structures and what type of assistance was being asked of the MSCD. Tim asked Jeremy if providing a business plan is a standard operating procedure for properties like these, as he wanted to make sure we were treating all landowners in the same manner. Jeremy responded correct; the business plan is a part of the standard operating procedures for startup operations where there is no apparent current agricultural use, and the landowner/operator are not known to either the OAG or District. Jeremy mentioned that the OAG policy arose from a situation that had occurred with another operator (Shang Li Lu) that had requested an Ag Exemption for clearing trees, representing his intention to start an orchard and other ag uses, only to find after the trees were removed, the operator had not made good on his intentions to farm the property. Which to this day, is still not being farmed and listed for resale.

During the discussion, John did a quick search of SDAT for the property in question. The owner is listed as Cabanacode City USA Inc. for the property at 18450 Cattail Road. Jeremy shared the District should have a policy that the controlling LLC should be in good standing with the State before providing any services. Jeremy mentioned that in a previous meeting the LLC was not in good standing, and he was unsure if that changed. He also shared that Mr. Cano has wanted an ag structure for over a year and has not obtained a permit. Mike shared that he has provided Mr. Angel with the necessary steps required to obtain an ag assessment for the property, but Mr. Angel has not done anything. The Vice Chair, Robert Butts said because of his assessment he must get a permit. Tim commented that previously the property was assessed as agriculture and Jeremy commented that when the property was sold the Declaration of Intent was not addressed and it became residentially assessed. Doug said that we should not flat-out deny them service but provide guidance as it relates to soil and water quality and to use our judgement for other items. Again, Jeremy stated we are not suggesting denying them service but require that a business plan be provided. John commented that MSCD works very close with the OAG and that together we can work through these issues to provide the best service for this client. Items related to agronomic use and controlling soil erosion is something we could assist with and that as the other agricultural uses/structures are better defined and a certain level of comfort is established with the OAG, the District may be able to assist this landowner further.

The second RFA is for Jamie Dahal and it's 25 acres on Bucklodge Road. John commented that the property is agriculturally assessed and zoned, although the request details that the property is assessed residential. The operator wants a conservation plan and assistance with Woodland Management and John recommended that we work with him.

After addressing the RFA's, Sam provided some details on the Activities Report and noted there are several conservation plans in progress and there are 3 conservation plans to be approved during the Executive Session. Sam mentioned that the report lists watering troughs are under construction for Haines and Kohlhoss and noted the Kohlhoss has an EQIP Contract. John shared additional details for Kohlhoss and noted that we have been trying to find a solution for his manure management issue. The District is working with OAG as this property is

under an Ag Preservation Easement. Tim inquired about an E&S letter that is listed on the report. John noted that E&S stands for erosion and sediment control and shared that it is a 2- step process. The E&S letter instructs the landowner/operator to begin work, and once the process is complete and compliant with State Law, it is incorporated into a District approved conservation plan. Having no other questions on the Activities Report, the Chairman requested a motion to approve the report. A motion was made by Tim McGrath and seconded by Linda Lewis and passed approving the Activities Report.

### **District Managers Report - June 10, 2022 (New Business)**

**Mid-year Patuxent Policy Board Meeting** - The Patuxent Policy Board will be meeting sometime in mid to late July or early August. John wanted others to know in case the Chairman is not available to attend. The Policy Board made up of officials from both the Howard and Montgomery SCD, WSSC and local government. The purpose of these biannual meetings is to bring the Policy Board meetings up to speed on the work of the Technical Advisory Committee (TAC). Currently, Howard SCD chairs the TAC with Montgomery SCD being co-chair. The TAC recently published the annual report and provided it to the Policy Board members. Again, John noted a date has not been set and shared that the meeting will be virtual.

**New Acting NRCS State Conservationist** - Diane Gray has been assigned a 180-day detail to serve as Maryland's Acting State Conservationist for NRCS. An introduction summary concerning our new acting State Conservationist was included in the meeting packet. John believes that there is a nationwide search to replace Terron Hillsman who has been assigned permanently to the National Office Headquarters.

**MASCD Endowment Grant Opportunity** - MASCD asked the District Managers to inform the Board about the open application process to apply to MASCD's Educational Endowment Grant. Grants this year have [has] increased from \$1,500 to \$3,000. We received a \$1,500 grant in 2020 that was used to help fund our local Envirothon program and our Equestrian Manure Study. We completed and submitted the final report to MASCD on June 3<sup>rd</sup>. We are in good standing and could apply for another grant. The application deadline is July 1 - December 15, and John plans to take advantage of this opportunity.

**Envirothon Competition Results**- On May 25<sup>th</sup>, we hosted our first in-person Envirothon Competition for local high schoolers since the start of the pandemic. Despite overcast skies and threat of rain, teams from Montgomery Blair and Richard Montgomery battled each other for the top spot in this year's competition. Going into the final round, only two points separated the top two teams. The fifth issue testing category ultimately decided this year's winner from Richard Montgomery High School. The winning team "Tree Troupe" ironically, finished in 1<sup>st</sup> place in last year's State Competition. This means our winning team will have the opportunity to defend their title in this year's State Competition that will be held in June. Additional training was provided to the team. John noted hat's off to J. who is the program administrator. We are very proud of all the teams that competed in this year's competition and wish "Team Troupe:" the best of luck.

**MDA- GF and CBT Fund Budget Update** - In anticipation of receiving the FY23 budget packets from MDA, John placed this on the agenda to discuss with Supervisors. As Adam has reported, there will be no budget packet coming from MDA. John informed the Board, given Adam's direction, he feels comfortable to pull together a District Budget submission for the FY23 budgets. John anticipates that in August we will have a budget agreement to execute. Adam responded that August is the correct timeframe.

**2022 Cooperators Dinner Budget Request** - This item was addressed under the financial report. Both John and Karen will work with Windridge Event Planner.

**FY23 Cover Crop Program** - The program sign-up kicks off on July 1<sup>st</sup> and will conclude on July 18<sup>th</sup>. We are working to close out the FY22 program year for both the State and District programs. The last day to report

FY22 Program kill down was June 3<sup>rd</sup>. John noted the war in Ukraine has impacted the Cover Crop Program and several operators are electing to harvest their cover crop. Unfortunately, operators that received a fall partial cover crop payment must reimburse the state. There are 5 producers from this county that will be notified of the repayment but fortunately the funds they receive from MSCD Commodity Cover Crop will help offset the reimbursement to the state. The District's Commodity payments will be processed in June. John provided details on the District's Commodity Cover Crop Program and noted the average enrollment is 3,100 – 3,500 acres annually and this year we had a record of over 4,000 acres. John indicated that the District has limited funding for our local program. Normally, the District is prepared to payout between \$52K-\$55K for the program each year and noted that for this year it was over \$65K. To respond to the decreasing trend of our farmers enrolled acres in the traditional (MDA) program, we modified our local commodity cover crop program. Due to limited funding, we wanted a more fair and equitable process and limited the number of acres that can be enrolled. John explained that J has reviewed the commodity cover crop application for the past 3 years and based on the enrollment acres, the District should cap participation for an applicant for 2022-2023 Commodity Program to the past 3 years of certified acreage. John shared letters have been done for each producer that would inform them of their 3-year average capped acres if they wished to participate in this year's program. The Chairman agreed with the approach and thinks it's a smart compromise.

### **Old Business**

**MASCD Area Meeting Update** – John explained that he reached out to Van Funk to see if he has nailed down a date for the MASCD Area Meeting. John indicated that he received notification the meeting will be held on July 13<sup>th</sup> at 10:30 am. This will be a virtual meeting and a link will be provided. John feels that the updated WIP goals is one topic for the meeting discussion, and he also shared that Elizabeth from MDA has sent out the status of the individual District WIP goals from the April 29<sup>th</sup> meeting and he will provide a copy of that information for the MASCD Summer Meeting packets. John feels that the WIP will be discussed extensively at the summer meeting.

**MDA Employee Updates – 6 Month Status Update** – John explained that both Kathleen and Ibraheem have been with the District for 6 months. With this milestone being reached, MDA will be conducting their performance evaluations on June 17<sup>th</sup>. John wanted the Board to know, that it is his recommendation that both Kathleen and Ibraheem come off their probationary review period. They both are a good fit for the office, have worked very hard in their trainings and are now writing conservation plans.

**Practice Keeper Install Update** – John provided an update for the Practice Keeper Installation. He explained that we are quickly approaching build out for our Practice Keeper conservation planning tool. Last week, all staff had been provided access to the testing platform to begin putting together some test plans. Once the build is complete, we will have four hours of instructional training time with Geodecisions. We are on schedule to go live in early July.

**MASCD Summer Meeting Reminder 8/28-8/31** - Karen has made the hotel arrangements and will follow up on any missing registration items. She can be contacted if you have questions.

**June Newsletter Published** - We recently published the newsletter, and it has a lot of good information in this edition, including our annual report. John noted the annual report was previously published on the MSCD Website.

**Chairman Correspondence:** The Chairman, Robert Butz did not have any correspondence to share, and he thanked John for the District Manager's Report.



**ADJOURNMENT AND NEXT MEETING**

The meeting officially adjourned at 10:17 a.m. and the next scheduled Board of Supervisors Meeting will be virtual on August 12, 2022.

Regards

Karen Walker, Administrative Assistant

<b><u>MEETINGS ATTENDED</u></b>	<b><u>PERCENTAGE</u></b>
Butz	100%
Butts	92%
McGrath	100%
Linda Lewis	100%
Doug Tregoning	100%
*Linthicum	58%
*Joe Lehman	70%
*Chris Miller	92%

\*Associate Member